



4th November 2020

Dear Parent/Carer

In the past two days, we have been made aware of one year 7, one year 8 and two year 12 students who have tested positive for COVID 19. No close contacts have been identified for these students therefore, we have not had to isolate any staff or students. Please refer to previous letters sent to you for Government guidance; all communications can be accessed on our website <https://www.kngs.co.uk/closure-information-introduction/school-opening-september-2020/>

As parents and carers we really need your continued support to help stop the spread of COVID 19 within our school community, in order to keep as many students and staff safe and well, to enable their continued attendance at school. Please read this letter carefully and contact school should you need clarification. If you are unsure whether your child should be in school, due to COVID 19, keep them at home and call for advice.

If your child is unwell: Please **DO NOT** send them to school. **If they have COVID symptoms** (cough, loss of taste or smell, temperature) **get a test for them and keep them at home until the result is confirmed.** You can book a test here <https://www.nhs.uk/ask-for-a-coronavirus-test-or-by-calling-119>

Positive test result for your child or a member of your household: If the result is positive, you **MUST** inform us straight away by phoning the school office on 0121 675 1305 or emailing enquiry@kngs.co.uk. Your household will need to **self isolate**, this means you **MUST** stay at home.

I hope you will find the following table useful as it explains the self isolation time frames for a number of scenarios:-

For the individual that has tested positive	Self isolation is for 10 days EITHER from the day of their first symptoms OR from the day of the test (if the individual is asymptomatic).
Students in self isolation as a result of close contact with someone that has tested positive	This isolation lasts for 14 days . Day 1 is the first day after the contact with the infectious person. Students asked to self isolate MUST stay at home. They MUST NOT leave the house for any reason for the length of the isolation (unless they are getting a test for COVID symptoms).
If during a self isolation period, a negative COVID test result is received	They MUST continue to self isolate for the remainder of the 14 day period. We are finding that students may become symptomatic right up to the end of their 14 day isolation period.



<p>If during a self isolation period, a positive COVID test result is received</p>	<p>This will result in an extended isolation period; the timeframe will reset. Self isolation is for 10 days EITHER from the day of their first symptoms OR from the day of the test (if the individual is asymptomatic). You MUST inform school of this result.</p>
<p>NHS Track and Trace</p>	<p>Should your child receive a NHS Track and Trace message to self isolate as a contact of a positive COVID case, they MUST stay at home and self isolate for the period indicated on the message. THEY MUST NOT COME INTO SCHOOL. You MUST let the school know that this is the case, phone 0121 675 1305.</p>

Amendments and a reminder of our school processes: As we have had a number of positive cases in school over the past few weeks, we are currently reviewing our risk assessment in order to make a few practical changes in school to help stop the spread of COVID 19; our website will be updated shortly. These measures, along with a few reminders, have been shared with your child and I ask you to talk to them about these and encourage them to adhere to them. The following is an overview of what has been shared with our students:-

- **HANDS:** As a school we are amazing at washing our hands at the beginning of the day, on entering school. Please continue to provide your child with hand sanitiser so that they can clean their hands effectively as they enter each new classroom (sanitiser is also available in school if needed).
- **FACE:** Thank you for providing your child with a face covering; we are all consistently wearing these in the corridors. Please remind your child that they should also be wearing these in classrooms at lunch and break time when they are not eating and drinking. ***With the increase of COVID cases in school I am now encouraging staff and students to wear these in lessons where this is appropriate.*** Depending on the learning taking place, there will be some situations where students will be asked not to wear masks. We have also reminded staff of those students who, because they have a hearing impairment, depend on lip reading, staff of these students will be provided with face visors. We also have some staff with hearing impairments, these staff will be asking students wearing masks to remove them while asking and answering questions.
- **VENTILATION:** In all the models I have seen on reducing the spread of COVID 19, good air ventilation is key. Windows and doors are open and students are able to wear an additional jumper in lessons and, as it turns colder, at the teachers discretion they will be able to wear a coat. **To help refresh air in classrooms I have now extended break time to 20 minutes.** We are able to do this as we are now very efficient in the morning when students arrive and enter school, resulting in being able to take 5 minutes off



KINGS NORTON GIRLS' SCHOOL & SIXTH FORM

Kings Norton Girls' School & Sixth Form
Selly Oak Road
Birmingham
West Midlands
B30 1HW

T. 0121 675 1305
F. 0121 675 2514
E. enquiry@kngs.co.uk
W. www.kngs.co.uk

Headteacher Mrs Nicola Raggett GLCM (Hons)

our arrival time. The additional break time will enable students to get outside for some fresh air, stretch their legs and enable the air to circulate in the classrooms. In inclement weather, students can remain in the classroom during break that they have had their period 2 lesson in.

With lockdown looming on Thursday I am expecting further Government guidance for schools. I will keep you updated as to any implications for our school community. Thank you as always, for the incredible support from our parents and carers.

Yours sincerely

Mrs N Raggett
Headteacher