



1st December 2020

Dear parents/carers

In September, students were guided through our fire safety procedures and practiced what to do in the event of a fire. This week in form time, students will be discussing what to do in the event of a local risk to the school, such as a nearby fire or even a physical attack on the school. Students will be discussing how and when we 'SECURE SITE'. They will also discuss what they might have to do in a more serious 'RED ALERT' situation, including if they needed to RUN, HIDE, TELL in line with the police guidance that is given below. Whilst such events are extremely unlikely, we believe it is better to be prepared and have taken police advice to inform everyone of our plan. The advice from the police is to **RUN HIDE TELL**.

- **RUN** If at all possible and it is safe to do so and as soon as possible.
- **HIDE** If it is not safe to run. The instructions are to hide out of sight, be very quiet and still and silence mobile phones until you are safe.
- **TELL** someone what has happened and **follow** instructions at all times from staff or the police. Students have been told what they might expect if armed police arrive, and also what they must do.

A police video and advice can be found at:

<http://www.npcc.police.uk/NPCCBusinessAreas/WeaponAttacksStaySafe.aspx>

or you can google: NPCC stay safe video. This is a four-minute public guidance video that provides advice on the steps to take to keep safe in the event of a firearms or weapons attack. The guidance is around the principles of run, hide and tell and has been produced by the National Police Chief's Council. In addition, students have been asked to be vigilant and use the correct entrances and exits to school. Please could you discuss the importance of reporting anything unusual happening outside the school building e.g. someone taking photos or videos of the school or watching but not apparently picking up children. Anything, however small, should be reported to the school straight away.

If you see anything suspicious at any time don't leave it to someone else to inform the police and school. The following numbers may be useful:

- Anti-terrorist confidential hotline: **0800 789321**
- Crimestoppers anonymous hotline: **0800 555111**

If you have any further questions, please do not hesitate to contact us. This can be done by ringing the school office on 0121 675 1305 or vial email to enquiry@kngs.co.uk.

Yours sincerely

Mr D Gunn
Deputy Headteacher