
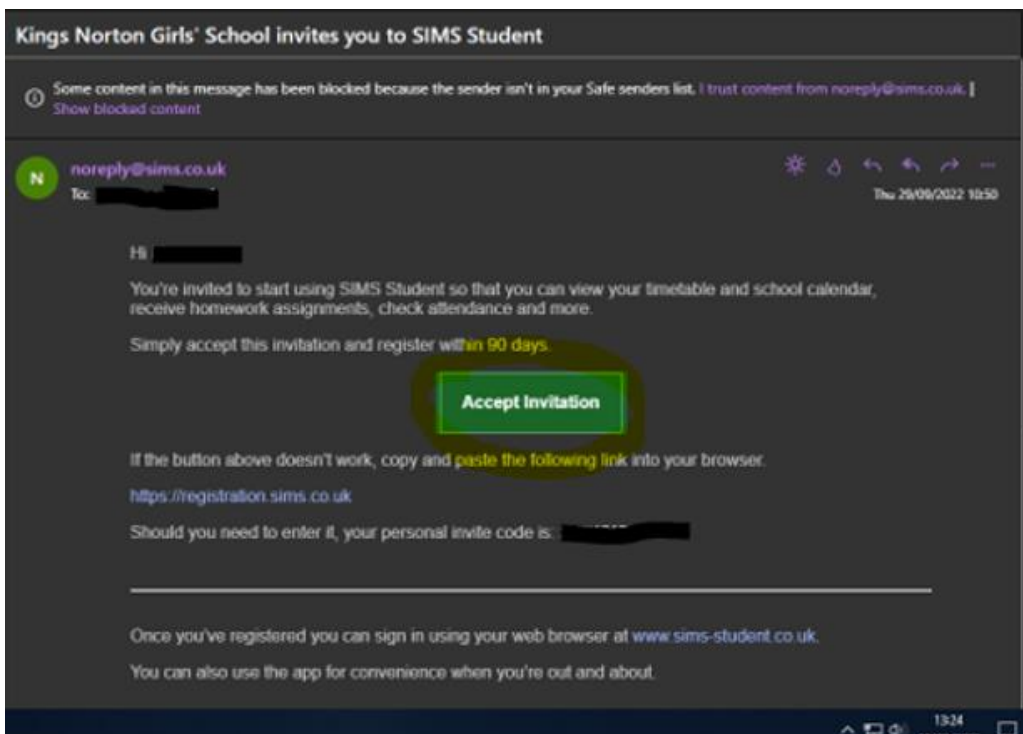


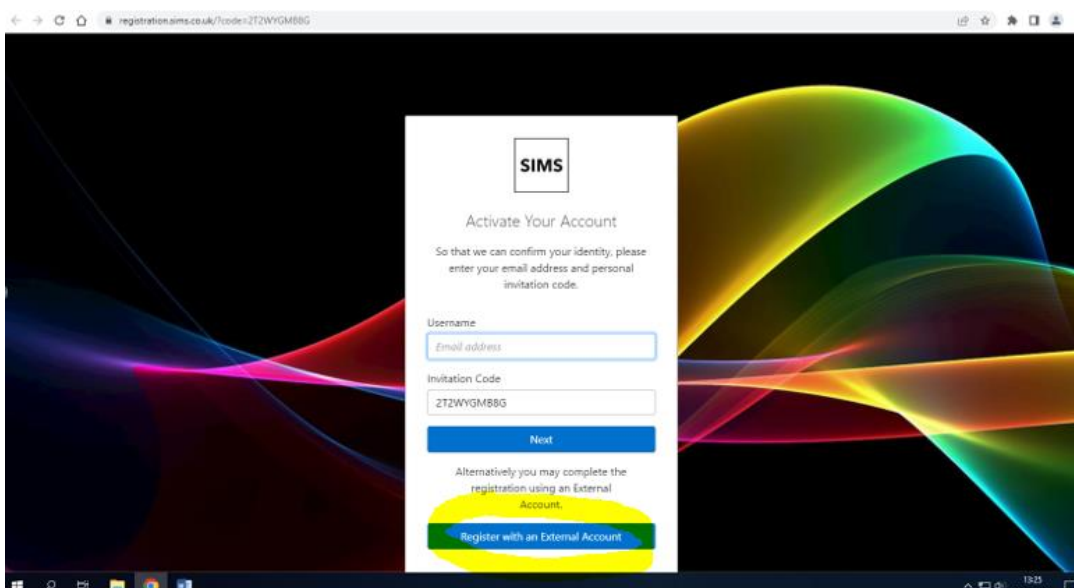
SIMS Student App Setup & Login guide


Setup:

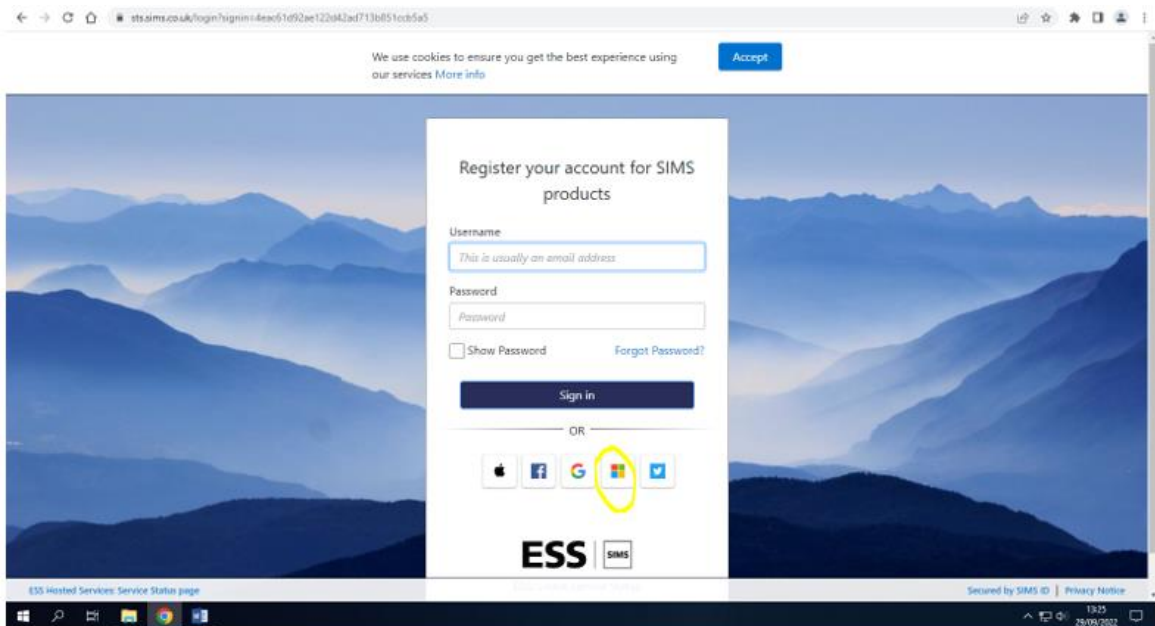
1. Either at school or at home please log into your student KNGS email account @kngs.co.uk via school Speed Dial  or via the school website www.kngs.co.uk and select Portals, Office 365 Email.
2. Find the 'Kings Norton Girls' School invites you to SIMS Student' email and select 'Accept Invitation' – see highlighted image below:



3. Select on 'Register with an External Account' – highlighted below:



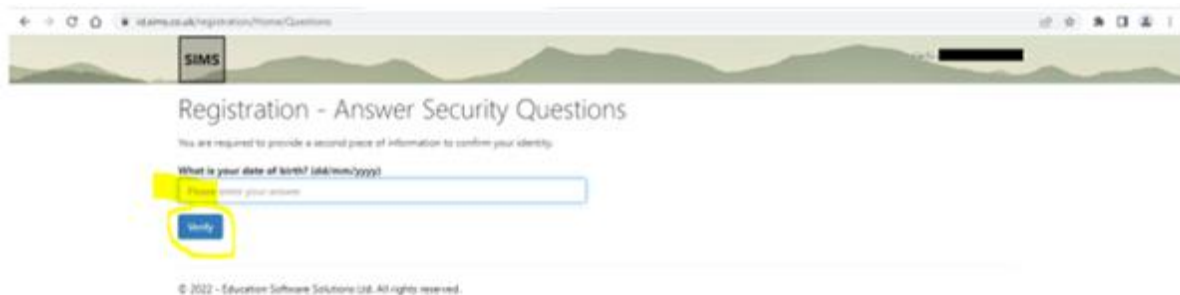
4. Select the  Microsoft icon – highlighted below (and do not enter a username & password):



5. Enter (type or copy/paste) your personal invite code from the email (shown in step 1) into the highlighted section shown below and select 'Register':



6. Enter your date of birth (dd/mm/yyyy) in the section highlighted below and select 'Verify':

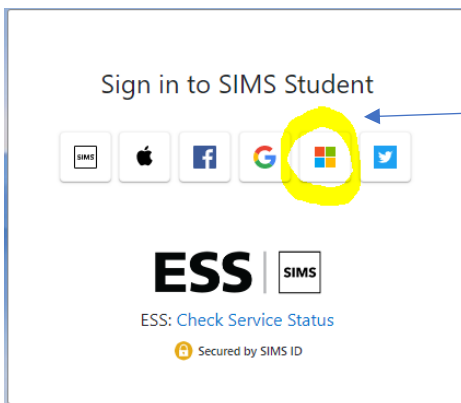


Once the above 6 steps are complete the SIMS Student App is registered and is ready to be used.

Login:

From now on to open SIMS Student App you NO longer require the invite code.

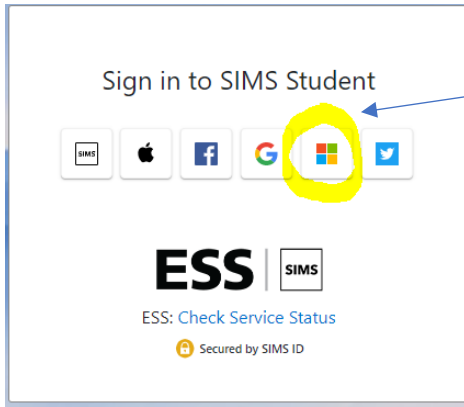
To open on a computer in school you can select SIMS Student App tile from the school Speed Dial home page shown below:





Select the Microsoft icon and enter your KNGS email account username and password.

At home you can visit the school website www.kngs.co.uk and select Portals, SIMS Student – see below:





Select the Microsoft icon and enter your KNGS email account username and password.

Finally, you can also download the SIMS Student App  on your phone and once downloaded please open it/sign in by selecting the  Microsoft icon and entering your KNGS email account username and password.