



KINGS NORTON
GIRLS' SCHOOL

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Provider Access Policy Statement

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1. Aims

At Kings Norton Girls' School and Sixth Form we aim to provide all pupils from year 7 to 13 with meaningful opportunities to explore a wide range of future options.

This policy outlines how our school manages access for education and training providers who wish to inform students about the opportunities they offer. We ensure our students meet and learn from providers who reflect our school values of respect and courage, helping them to flourish in the world of work.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a provider who is given access

As a school we aim to:

- Develop knowledge and awareness among our pupils of all career pathways available to them, including technical qualifications and apprenticeships

Support pupils in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options

Reduce drop-out from courses and avoid the risk of pupils becoming NEET (not in education, employment or training)

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in:

Section 42B of the [Education Act 1997](#)

[Education and Skills Act 2008](#)

[The School Information \(England\) Regulations 2008](#)

The [Skills and Post-16 Education Act 2022](#)

Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements.

3. Pupil entitlement

All pupils in years 7 to 13 at Kings Norton Girls' School and Sixth Form are entitled to:

- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through activities and events such as options events, assemblies, careers fairs and taster events
- Understand how to make applications for the full range of academic and technical courses
- Have a minimum of 6 encounters with providers

These encounters must happen for a reasonable period of time during the standard school day.

As a school we can provide complementary experiences but encounters outside of school hours won't count towards these requirements.

We offer our pupils the encounters set out above, in line with the requirements.

Access to providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. We are committed to encouraging all pupils to make decisions about their future based on impartial information.

Pupils in year 8 and 9

All pupils in these year groups are offered:

2 encounters with education and training providers

- All pupils must attend

- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- Encounter 1: Technical and vocational presentation from University College Birmingham
- Encounter 2: KNGS Careers Fair and Forum
- Additional encounter: KNGS is proud to have partnered with HSBC, the British Army and Air Force, Cadbury College, Aston University and BMET to support our students understanding of technical and vocational qualifications.

Pupils in year 10 and 11

All pupils in these year groups are offered, as a minimum:

2 encounters with education and training providers

- All pupils must attend
- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- Encounter 1: technical and vocational presentation from Cadbury College
- Encounter 2: Careers Information and Guidance Day
- Additional encounter: KNGS is proud to have partnered with HSBC, the British Army and Air Force, Cadbury College, Aston University and BMET to support our students understanding of technical and vocational qualifications. All Year 10 students undertake a week of work experience.

Pupils in year 12 and 13

All pupils in these year groups are offered, as a minimum:

2 encounters with education and training providers

- Pupils can choose to attend
- Encounters can take place any time during year 12, and between 1 September and 28 February during year 13
- Encounter 1: apprenticeships with HSBC
- Encounter 2: UCAS Fair
- Additional encounters: KNGS is proud to host a mini UCAS fair each academic year for Year 12. Education and training providers from across the Midlands attend. All Year 12 students undertake a week of work experience.

3.1 Meaningful encounters with providers

Our school is committed to providing meaning encounters for all pupils.

A meaningful encounter:

- Is where the pupil can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and learners/trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the pupil
- Involves a 2-way interaction between the pupil and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the pupil to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mrs Emma Peach, Assistant Headteacher

Telephone: 0121 675 1305

Email: enquiry@kngs.co.uk

4.2 Information we ask from providers

As a school we ask each provider to provide the following information for our pupils:

- Information about your provision and the approved qualifications or apprenticeships you offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with you is like
- Answers to any questions from pupils

4.3 Opportunities for access

There are a number of events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to Emma Peach, Assistant Headteacher, to identify the most suitable opportunity for you.

4.4 Live online encounters

We will consider requests for live online encounters with providers, which may be broadcast into classrooms or the school assembly hall. We will need to carry out technology checks in advance to make sure systems are compatible.

4.5 Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis.

We will grant access requests where there is opportunity for a positive contribution to our careers programme.

4.6 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. You can find the policy here: [Safeguarding and Child Protection Policy](#)

Education and training providers will be expected to adhere to this policy.

4.7 Premises and facilities

We will provide an appropriate room or assembly hall, with the necessary equipment providers require to carry out their visit effectively – details will be agreed with the provider.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Head of Library and Research, Sarah Lyons.

Providers will be met and supervised by a member of staff who will facilitate their visit.

5. Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school. Parents will be informed about upcoming encounters throughout the school year via Edulink.

If you would like to speak to the school about encounters with providers, please contact The Careers Lead, Mrs Emma Peach at ewalker@kngs.co.uk

We also welcome feedback from parents and carers to help improve our offer of encounters with providers. We will collect feedback from parents through termly surveys.

6. Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

Atkinsrealis
Barclays Bank
Barber Institute of Fine Arts
Belfry Hotel and Spa
British Army
BBC Apprenticeships
Birmingham City University
Birmingham Women's and Children's Hospital
BMET
BOA
Browne Jacobson Solicitors
Cadbury College
Department of Work and Pensions
Disko Kids
HSBC
Newman University
NHS England Paramedics
Parent Power
Queen Elizabeth Hospital
Sandwell College
Solihull College
South and City College
Midland Heart
University College Birmingham
University of Aston
University of Birmingham
University of Wolverhampton
University of Worcester
Usborne Books
West Midlands Police
West Midlands Travel

7. Pupil destinations

Last year, our year 11 pupils moved to a range of providers after school:

Kings Norton Sixth Form	Sixth Form College	Further Education College	Apprenticeship	Other
45.1%	23.2%	30.3%	0%	1.4%

Last year, our year 13 pupils moved to a range of providers after school:

University	Apprenticeship	Employment	Gap Year	Other
68.3%	1.4%	1.4%	8.5%	20.4%

8. Complaints

Any complaints related to provider access can be raised following the school complaints procedure: [Policies and Reports – West Midlands Academy Trust](#)

9. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy
- Complaints policy
- Equality and diversity policy
- SEND policy

All policies are located here: [Policies – Kings Norton Girls' School](#)

10. Monitoring arrangements

Our school's arrangements for managing the access of education and training providers to pupils are monitored by Emma Peach, Assistant Headteacher.

This policy will be reviewed by Emma Peach, Assistant Headteacher annually and approved by the school board at every review.